



TOURIST VISA

SCHENGEN VISA – TYPE C (UP TO 90 DAYS)

A Tourist Visa permits foreign nationals to enter Italy for short stays for the purpose of tourism.

Maximum processing time: 15 calendar days, which may be extended up to 45 calendar days in the cases provided for under Article 23 of the Visa Code.

CHECKLIST

1. **VISA APPLICATION FORM:** Download and complete the [Schengen Visa Application Form](#). Do not leave any fields blank; where a field is not applicable, indicate "N/A".
2. **PHOTOGRAPH:** One recent colour passport-sized photograph (3.5 × 4.0 cm) compliant with [ICAO](#) standards, with a white background and both ears visible.
3. **TRAVEL DOCUMENT:** A valid current passport (and any previous passports, if applicable). The passport must remain valid for at least three months beyond the expiry date of the requested visa. A remaining validity of at least six months is recommended, in accordance with the requirements of the Philippine Bureau of Immigration.
 - a. A photocopy of the passport's biographical data page.
4. **COPY OF THE TRAVEL ITINERARY**
5. **PROOF OF THE APPLICANT'S FINANCIAL MEANS:** Bank certification, bank books, personal bank statements showing regular income, credit card statements, or balance statements covering the previous six months. The documentation must be in the name of the visa applicant.

For minors: Proof of the financial means of the parents or legal guardian (see above).
6. **PROOF OF TIES TO THE PHILIPPINES:**
 - a. Proof of social security contributions;
 - b. Copy of the certificate of real estate ownership / title deed / deed of sale;

- c. Proof of family ties in the Philippines (e.g. children's birth certificates or marriage certificate). These certificates must be issued by the Philippine Statistics Authority (PSA).

7. PROOF OF EMPLOYMENT OR PROFESSIONAL ACTIVITY:

If employed:

- a. Certificate of employment;
- b. Certificate of leave of absence;
- c. Latest Income Tax Return.

If self-employed / business owner:

- d. Proof of business registration issued by the Department of Trade and Industry (DTI), or business registration with the Securities and Exchange Commission (SEC);
- e. Latest Income Tax Return;
- f. Business Financial Statement.

8. PROOF OF ACCOMMODATION: Hotel booking confirmation, hotel voucher, or a letter from the host guaranteeing accommodation.

9. MEDICAL INSURANCE: Travel medical insurance with a minimum coverage of EUR 30,000, valid throughout the Schengen Area and covering emergency hospitalization and repatriation expenses. The insurer must be included in the [list of accredited insurance providers](#).

10. VISA FEE: Payment of the applicable visa application fee.

11. For minor applicants travelling alone or with only one parent:

- a. Written consent from the non-travelling parent/legal guardian, or proof of sole custody by the parent or legal guardian accompanying the minor. Please note that NO consent is required if the father's name does NOT appear on the birth certificate issued by the PSA.
- b. Copy of the biographical data page of the passport of the parent(s) or legal guardian.
- c. Birth certificate issued by the PSA.
- d. Authorisation from the Department of Social Welfare and Development (DSWD) **(ONLY if the minor is travelling alone)**.

12. If the applicant is travelling with their spouse and/or children:

- a. Marriage certificate issued by the PSA;
- b. Children's birth certificates issued by the PSA.

13. For non-Filipino applicants:

- a. Copy of a valid Alien Certificate of Registration (ACR I-Card), valid for at least three months beyond the date of departure from the territory of the Member State.
- b. Visa applications will not be accepted if the intended date of travel is more than six months after the date on which the application is submitted.

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