



STUDY VISA

SCHENGEN VISA – TYPE C (UP TO 90 DAYS)

CHECKLIST

1. **VISA APPLICATION FORM:** Download and complete the [Schengen Visa Application Form](#). Do not leave any fields blank; where a field is not applicable, indicate "N/A".
2. **PHOTOGRAPH:** One recent colour passport-sized photograph (3.5 × 4.0 cm) compliant with [ICAO](#) standards, with a white background and both ears visible.
3. **TRAVEL DOCUMENT:** A valid current passport (and any previous passports, if applicable). The passport must remain valid for at least three months beyond the expiry date of the requested visa. A remaining validity of at least six months is recommended, in accordance with the requirements of the Philippine Bureau of Immigration.

a. A photocopy of the passport's biographical data page.

4. COPY OF THE TRAVEL ITINERARY

5. APPROPRIATE DOCUMENTATION CONFIRMING THE APPLICANT'S STATUS:

If the applicant is a student:

- a. Certificate of enrolment;
- b. Authorisation for absence, if the journey takes place during the academic year.

If the applicant is a researcher or undertaking another type of internship/training:

- a. Certificate of admission or enrolment at an educational institution for the purpose of attending academic or vocational training courses;
- b. Copy of previous diploma/certification of studies;

OR

- c. Cover letter from the inviting company.

6. **PROOF OF THE APPLICANT'S FINANCIAL MEANS:** Bank certification, bank books, personal bank statements showing regular income, credit card statements, or balance statements covering the previous six months.

For minors: Proof of the financial means of the parents or legal guardian (see above).

7. **PROOF OF ACCOMMODATION:** Hotel booking confirmation, hotel voucher, or a letter from the host guaranteeing accommodation.
8. **MEDICAL INSURANCE:** Travel medical insurance with a minimum coverage of EUR 30,000, valid throughout the Schengen Area and covering emergency hospitalisation and repatriation expenses. The insurer must be included in the [list of accredited insurance providers](#).
9. **VISA FEE:** Free of charge.

Visa applications will not be accepted if the intended date of travel is more than six months after the date on which the application is submitted.